

ADVERT ID 212108

## Deputy Principal

### St Mary's JNS

Main St, Blessington W91 YN0P  
<https://www.stmarysjuniorschool.ie>

#### MAIN DETAILS

**Status:** Deactivated  
**Level:** Primary  
**Date Posted:** Wed May 1 2024 17:16:49  
**Application Closing Date:** Thu May 16 2024  
**Commencement Date:** Fri Aug 30 2024  
**Status of Post:** Permanent

#### SCHOOL DETAILS

**School Type:** Mainstream  
**School Structure:** Junior School  
**Gender:** Co-Educational  
**School Patronage:** Catholic  
**Total No. of Teaching Staff:** 17  
**Current Enrolment:** 254  
**Droichead school:** Yes

#### POST DETAILS

**Panel of Applicants:** An internal panel of suitable applicants may be set up to fill vacancies which may occur within a specific time period (four months for teacher posts and the duration of the school year for SNA posts) from the date on which the Board approves the successful candidate.

**Additional Information:** The Board of Management of St.Mary's Junior National School, Main St, Blessington, Co. Wicklow, under the Patronage of the Archbishop of Dublin, Most Reverend Dermot Farrell, is inviting applications for the position of Deputy Principal.

The appointment will be made via open competition, is a permanent position and is to commence on the first day of the academic year, 2024/2025 - date to be confirmed.

Roll Number:17091A

Current enrolment is 254 with 17 sanctioned teaching posts.

Circular 0044/2019 states: 'While the Principal is ultimately responsible to the Board of Management, for the leadership and management of the school, the Deputy Principal occupies a position of vital importance within the senior leadership team in a school. Shared leadership requires openness and willingness on the part of Principals and Deputy Principals, to share and to distribute leadership and management responsibilities in a manner that encourages and supports partnership. The Deputy Principal co-operates with the Principal in the fulfilment of the Principal's role and acts or deputises as the Principal in the Principal's absence'.

The Deputy Principal will work with the Principal and the In-School Leadership Team to support and develop effective leadership within the school. Specific Roles and Responsibilities for this position relate to the four domains of Leadership and Management as outlined in circular 0044/2019 as follows:

1. Leading Teaching and Learning
2. Managing the Organisation
3. Leading School Development
4. Developing Leadership Capacity

In line with the above domains and working closely with the Principal, the duties attached to the role involve whole school curricular development, policy development, day-to-day management of resources and personnel and long-term strategic planning for the future development of the school. In accordance with Circular 0044/2019, it should be noted that as the needs of the school continuously evolve, a review of duties may result in reassignment of the role and responsibilities within the leadership and management team. Assignment of duties are determined in consultation with school staff and using the framework Looking At Our Schools, 2022.

The successful candidate must hold a certificate to teach religion in a Catholic school and the Deputy Principal will be expected to uphold and promote the ethos, values, and traditions of the school.

A minimum of five applicants are required for the competition to proceed.

Applicants must meet the eligibility criteria: Fully registered under Route 1 (Primary) with the Teaching Council and have 5 years recognised teaching service, two of which must be in a recognised primary school within the Republic of Ireland.

Applications must include the following documentation:

Certificate of Registration with the Teaching Council

Certificate to teach Catholic Religious Education

Certificate of Garda Vetting

List of referees including name, role and contact telephone number.

Only applications by post, or delivered by hand, which arrive no later than 4pm on Thursday 16th May 2024, will be accepted. Envelopes must be marked Deputy Principal Application and be addressed to the Chairperson of the Board of Management, at the address given.

Candidates wishing to have documentation returned after the process is complete should include a stamped addressed envelope.

Interviews are scheduled for Monday 10th and or Tuesday 11th May. Candidates selected for interview shall be notified by email no later than seven days prior to the interviews.

#### APPLICATION REQUIREMENTS

- [Standard Application Form for Principalship/Deputy Principalship](#)
- Letter of Application
- Referees (name, role, contact no.)
- Teaching Council Registration
- Recognised Certificate to Teach Religious Education

Applications may be submitted by

- Post

#### APPLY TO THIS JOB VACANCY

**Roll Number:** 17091A  
**Apply To:** Chairperson.  
St.Mary's Junior School,  
Main St,  
Blessington  
W91 YN0P  
**County:** Wicklow  
**Enquiries To:** [principal@stmarysjuniorschool.ie](mailto:principal@stmarysjuniorschool.ie)  
**Website:** <https://www.stmarysjuniorschool.ie>